**GLC Department Meeting**

Date: 11/22/2024 | Begin: 12:00pm | End: | Location: Zoom Secretary: Stefanie Díaz-Zavala

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| **Check in Topics** |
| * Review Minutes From Oct 25, 2024
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| **Topic/Item** | **Presenter** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| GLC Committee Goals & Council Proposal | Jen & Kerrie | 40 min | * Finalize Kerrie’s role in goals- see her email of sabbatical project
* Teaching & Learning Council Response finalized (emailed)
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| NORIE Leadership Team | Jen & Kerrie | 15 min | * Discuss NORIE group
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| Trip Updates | Jen & Kerrie | 5 min | * Ireland 2024 Approved
* Ireland 2025
* Canada 2025
* SW Asia 2027
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| Other Items – Other meeting dates for term? |  |  |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
|  |  |  |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Other Agenda Items** | **Assigned to** | **Notes** | **Due** |
| Other Items Members Present |  |  |  |
|  | **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| Nov 22 | 12:00 PM | 1:30PM | Zoom |

Teaching & Learning Council questions for the Global Learning Committee (GLC):

* The Global Learning Committee’s inventory of the work or tasks that is done:

1. Faculty Support & Guidance for Study Abroad and Study Away trips – we develop and maintain Handbooks and Forms to guide faculty and staff in developing and running a successful study abroad trip.

2. Faculty Professional Development focused on Study Abroad and Cultural Literacy – gather and research best practices in International Education and promote attendance to key conferences that connect our college to others in developing Study Abroad Programs. The GLC approves financial support for staff attending important International Education/Global Learning to help us build a strong program and follow best practices

3. Promote Global Learning (International Education) & Internationalization of curriculum at CCC. Provide workshops and disseminate information about cultural literacy and internationalization into classes and how that can translate to study abroad opportunities.

4. CCC Student Support for Study Abroad – this includes fundraising for trips and guiding students in applying for Scholarships. The GLC has also provided financial awards to some students with unique needs.

* Of that work, what typically does not need to come to the Teaching and Learning Council?  Either for approval or to inform.

1. All work is informational and will be provided to the Teaching and Learning Council on a regular basis, as needed.

2. The GLC could use feedback from the Teaching and Learning Council regarding the Handbook and Forms

* What work product does need to come for approval or information to the Teaching and Learning Council?

1. We aid faculty in building study abroad trips, follow best practices, and approve Intent to Lead forms from faculty. These forms are then sent to the VP of Instruction for final trip approval.

2. The Council would also provide feedback on promoting Global Learning and building the Study Abroad Program here at CCC

* What work product should go beyond the Teaching and Learning Council?  For example, looking at Curriculum Committee, new programs or sunsetting programs go to the Board of Education, and therefore also should go to the Executive Team or at least Tim first.

1. At present, we only disseminate information and provide opportunities for interested faculty and staff. If a new course or change in course is required, then we would need to work with Curriculum Committee through that process.